TERMS & CONDITION OF AUCTION TENDER NOTICE

1. The Department Invites sealed Bid for Disposal of Unserviceable Vehicle on lot Basis as described in the details of lots (Forms C) on “as is, where is, what is and complaint Basis”.

2. The Vehicle offered for Disposal may be inspected normally during working hours /days with prior permission during the inspection period as specified in auction notice.

3. Tender document are not transferable the list of the vehicle put up for Auction with locations is specified in form C Attached.

4. Offer /Bids are to be quoted only in the “schedule of lots” Form (D) Enclosed and as per unit of measurement stipulated in the schedule of lots.

5. Offer must be submitted for each lots separately GST payable will be collected from all the successful Bidders at the prevailing rates on the amount quoted by the Bidder on the Bid articles at the time of final payment.

6. Tenderer shall submit attested copy of Pan Card along with Bid.

7. Tender complete in all respect should be dropped in the Tender Box kept in the chamber of the Director of Official Language within the closing time and date specified. Tenders as far as possible shall be opened on the same day at 3.00. p.m in the presence of Tenderers who are present during the same period.
8. Earnest money deposit will be at the rate of 25% of the Bid value the same shall be in the form of DD/Pay order of any scheduled Bank drawn in favor of Directorate of Official Language payable at Panaji and to be enclosed by all Bidder in separate envelop duly superscribed as “security deposit” of 25% for the lots of the above envelop along with the sealed offer shall be placed in the third envelop duly superscribed as “auction notice” ref. 4/3/2018/DOL/Condemn-Vehicle with their offer.

9. The EMD of all unsuccessful Bidder (Except that of the second highest Bidder) will be returned within 8 days after the date of the auction. The security deposit of the finalization of shall of sale with the highest Bidder.

10. The EMD of the successful Bidder will be adjusted against their respective final Bid value (s). The balance 75% of the Highest Bid value of each Lot should be paid by Bidder within 7 days from the date of issue of sale letter/acceptance letter by the Department to the Successful Bidder.

This balance payment shall also be in the form of D.D. of any schedule Bank drawn in favor of Directorate of Official Language Goa Payable at Panaji in case of failure to make balance payment in the time the amount deposited as per clause (8) above shall stand forfeited.

11. The successful Bidder on intimation shall pay the balance amount of 75% of the Bid value within seven days of time or any extended time delivery within 3 weeks time or any extended time granted by this office failing which the EMD of the Bidder will stand forfeited to the Government.

12. The offer of tenderer (s) shall remain valid for acceptance by the department for a period of 90 days from the date of opening of bids. If the said is closed holiday or be declared as holiday due to any unforeseen reason than the offer shall be automatically deemed to be valid for the acceptance till the next working day.
13. The tenderer shall be treated as having been concluded as soon as sale letter is issued by the department to the successful bidder.

14. All tenderer must be submitted only in the prescribed form in sealed cover superscribed “tender for disposal of unserviceable vehicle” along with the reference no/ date of auction as well as last date of receipt and opening of tender. The tender must be addressed to the Director of Official Language and put in the tender box as required kept in the office.

15. Tender should be enclosed inside the sealed cover all the following documents.

A) D.D. towards EMD drawn lot wise, affixing rubber stamp at the back of its such deposit showing the name and address of firm/ part as required
B) Terms and condition of the tenderer in “Form B” duly signed and also declaration in Form E.
C) Schedule of lots (Form D) duly filled and signed (offer in figure and words)
D) Attested Copy of the Pan card
E) Attested copy of the photo identity with address proof

16. The person signing in the schedule of lots will be deemed to be the only authorized representative of the tenderer for any or all transaction with the department. All rates and prices in the tender should be quoted both in figure and words tenders containing any over writing or revise rates liable to be rejected should there be any verification between the rates indicated in figure and words the higher of the two shall be considered all rates in the tender should be quoted as per the unit of the measurement stipulated in schedule. All rates in tender should be quoted as per the unit of measurement stipulated in schedule.

17. Tender which are not complete in all respects and/or not supported by document as mentioned in clause (15) above or are with condition at variance with Terms and condition of tender are liable to be rejected summarily.
18. In the event of the Department/office remaining closed on the day of the receiving/opening of auction bids for any unforeseen reason the tender shall be received upto 5pm. On the next working day of Department. Tender will be opened at 3.00pm in the presence of such bidder who are to be present.

19. The Department reserves the right to accept or reject any or all tenders without assigning any reasons thereof.

20. The award of tender will be governed by the contents of the O.M.No.7/4/2013/Fin(Exp) dated 08/07/2013.

Signature of Tenderer

Address

Director of Official Language
1st Lift, 5th floor, Junta House,
Panaji – Goa.